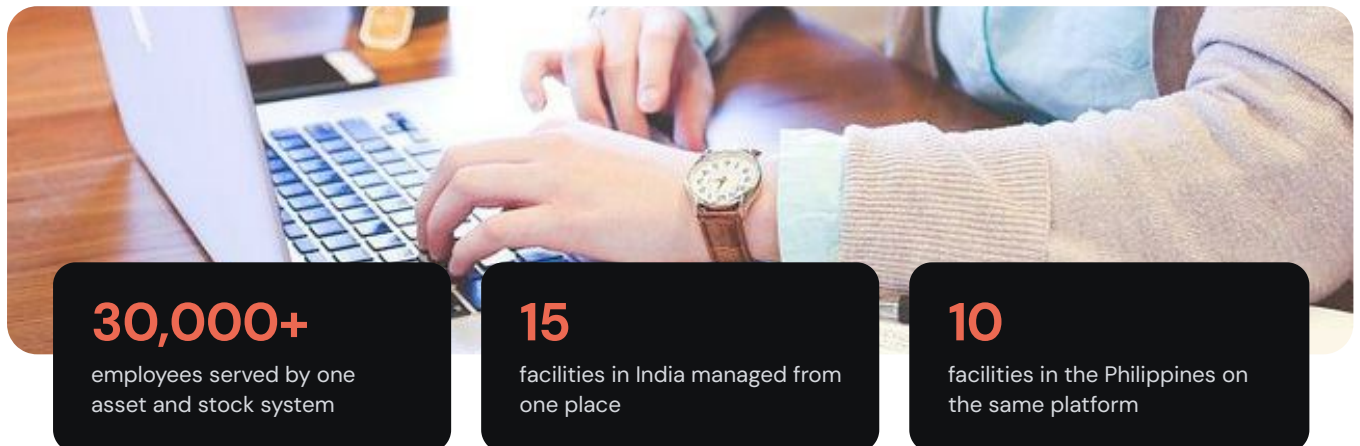


An IT firm with 30,000+ employees tracks assets and stock across its sites in one system

A large IT and research firm replaced facility-by-facility record keeping with one cloud system for assets, office stock and purchasing across its sites in India and the Philippines.



AT A GLANCE

INDUSTRY

IT services and research

SIZE

30,000+ employees in India

LOCATIONS

15 facilities in India, 10 in the Philippines

PREVIOUSLY

No asset or inventory tool

FEATURES USED

Assets

Stores

Suppliers

Platform

01 The client

The client is a large IT and research firm with more than 30,000 employees and 15 facilities in India, 10 facilities in the Philippines and a presence in several other countries. It serves high-profile clients across many industries.

Running that many sites means a wide range of valuable assets, plus a steady flow of office supplies to every building.

02 The challenge

The firm had no asset or inventory tool, internal or external. Each facility kept its own records, so nobody had a complete view of assets or stock at any point in time.

- Assets spread across locations could not be tracked effectively.
- Housekeeping and pantry items, electrical appliances and office supplies were hard to manage across facilities.
- Each facility ran its own process, which made coordination between sites difficult.
- There was no central view to base asset assignment decisions on.
- There was no tool to manage purchase requests and orders against stock levels.

03 What they set up in Asset Infinity

The firm moved assets, stock and purchasing into Asset Infinity in the cloud, with a central view across every facility and approval steps configured to its own rules.

Assets

One asset register for every site

Each asset is tagged and recorded with its location and custodian. Asset verification rounds confirm what is where, giving head office a complete, current picture.

Stores

Office stock across facilities

Pantry, housekeeping, electrical and office supplies are tracked per storeroom, with reorder levels, transfers between locations and issues for use.

Suppliers

Purchase requests and orders

When stock runs low, a purchase request goes for approval and becomes a purchase order, so supplies are bought before they run out.

Platform

Approvals set to the firm's rules

Approval steps for asset and stock requests were configured without code, along with the customization the firm needed.

04 How it works day to day

Here is how assets and supplies are now handled across the firm's facilities.

FACILITY ADMIN	Registers and labels assets New laptops, furniture and equipment are added to the register with a label, a location and a custodian, so each one can be identified by a scan.
AUDITOR	Runs a verification round In the mobile app, the auditor scans assets at a facility and marks each as verified, moved, not found or damaged. Head office sees the outcome.
STOREKEEPER	Issues supplies Pantry, housekeeping and office items are issued from the storeroom for use, and the stock level updates at once.
STOREKEEPER	Moves stock between sites When one facility has surplus and another is short, items are transferred between storerooms and both records update.
SYSTEM	Flags low stock When an item falls to its reorder level, reorder advice flags it so a purchase request can be raised before it runs out.
MANAGER	Approves the request Purchase and asset requests follow the configured approval steps, with reminders if they wait too long. Approved requests become purchase orders.
HEAD OFFICE	Watches every facility Dashboards show assets, stock and open purchases across all facilities, and guide decisions on where assets are assigned.

05 Before and after

	BEFORE	WITH ASSET INFINITY
Tools	No asset or inventory tool	One cloud system for assets, stock and purchasing
Asset visibility	Never complete at any point in time	Tagged assets and verification rounds
Office supplies	Hard to manage across facilities	Reorder levels, transfers and issues per storeroom
Coordination	Each facility on its own	One central view of every site
Purchasing	No tool for requests and orders	Requests and orders raised before stock runs low
Approvals	Each facility handled requests its own way	Configured approval steps for asset and stock requests

06 How it rolled out

1

Assets tagged. Assets at each facility were labeled and entered in one register with their location.

2

Stock and storerooms set up. Items, storerooms and reorder levels were configured for every facility.

3

Approvals configured. Approval steps for asset, stock and purchase requests were set to match the firm's own processes.

07 The results

- Asset tagging and identification brought accountability for every asset
- Complete asset information with a command-level view supports better asset assignment
- Stock at every facility can be monitored in real time from one place
- Purchase requests and orders are placed in time to prevent low stock
- Approval steps cut errors in asset and stock requests

08 Why it worked

One system, many sites

Every facility works in the same system, so head office sees all of them without collecting reports from each.

Assets and stock together

Equipment and consumables live side by side, so one team can manage both with the same tools.

Fitted to their process

Approval steps and fields were configured to the firm's own rules, so staff kept working the way the business already did.

09 Looking ahead

With assets, stock and purchasing in one cloud system, the firm replaced facility-by-facility record keeping with one way of working. Head office sees every facility, and each site still manages its own day-to-day work.

The same records support asset verification, reorder decisions and purchasing, so the firm can grow into new facilities without starting another set of spreadsheets.

See it on your own assets

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The client's name is withheld for confidentiality. Results are as reported by the client.

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